



Time Line Worksheet

This worksheet will help you outline when you need to make contacts to different people that will be involved with your child's transition. Fill in the blanks with the different dates your child reaches the age those contacts need to be made.

This is just a guide! If you have missed the time for one of the contacts, don't worry! Begin making the contacts as soon as you can.

27 Months: Talk to your IFSP Service Coordinator about setting up a Transition Planning Conference. You will want to begin gathering information about preschool programs and scheduling visits to tour them.

Date your child turns 27 months _____

30 Months: Your Service Coordinator will arrange and hold a Transition Conference for you with personnel from future service providers and other people you would like to invite: medical, professional, family friend, community agency, etc. At this conference you should review your IFSP and discuss the steps needing to occur for your child to transition smoothly by age 3.

Date your child turns 30 months _____

33 Months: If you have chosen to transition to services from your local school and it has been determined that your child will need a Multi-Factored Evaluation (MFE), that evaluation process should be occurring. You will be given a copy of "Whose IDEA is This?" by your local school. This booklet describes special education services and gives you your procedural safeguards.

Date your child turns 33 months _____

35 Months: If your child has been evaluated by the local school district with an MFE, a meeting should be set to review the results with you and discuss eligibility for special services. If you and the team determine your child is eligible, you and the team will develop an Individualized Education Program (IEP) for your child. The IEP will reflect your child's strengths and needs, annual goals and objectives, and the support services your child will need to experience success. The IEP should be completed by the time your child turns 3.

Date your child turns 35 months _____